

eMMP

Public User Guide

Jeremy Klatt

North Central Iowa, Mason City



Public User Guide

Purpose: Assist new users to navigate the eMMP application

Designed to help: Those who wish to explore the eMMP application without login credentials, including public and county users

Public User Guide – Step 1



Go to your web browser page

Enter www.iowadnr.gov/emmp in address bar

Public User Guide – Step 2



Click "Manure Management Plans – Submit Online" button

Public User Guide – Step 3

ANIMAL FEEDING OPERATION - EMMP

Welcome to the Iowa DNR Electronic Manure Management Plan System. This system allows users to electronically submit a MMP annual short form update and payment as required by the department. If you already have an account, you can log in below. Otherwise, click the Create Account button.

Log In
For Existing Accounts
Forgot Password
[Log In](#)

Create Account
Why is this needed? You must create an account in order to submit electronically to the Iowa DNR. Creating an account will protect the security of your submissions and prevent unauthorized individuals from accessing your information.
[Create Account](#)

Click the "Search" tab

Public User Guide – Step 4

ANIMAL FEEDING OPERATION - EMMP

Search

FacilityID: Facility Name: Field Office: County:
 DueDate From: DueDate To: [Search](#)

State of Iowa | DNR Home | Site Policy | Leading Iowans in caring for our natural resources

From the Search Screen page

1. Enter preferred search criteria, e.g., Facility ID
2. Click the "Search" button for results

Public User Guide – Step 5

Services Agencies Social

IOWA DEPARTMENT OF NATURAL RESOURCES Home About Contact Search Help

ANIMAL FEEDING OPERATION - EMMP

Search

FacilityID: [Redacted] Facility Name: Facility Name... Field Office: Field Office County: County

DueDate From: Due Date From... DueDate To: Due Date To... Search Clear Search

Facility ID	Site Name	Status	MMP Due Date
[Redacted]	[Redacted]	Approved 12/04/2017	12/01/2017

Total: 1

State of Iowa DNR Home Site Policy Leading Iowans in caring for our natural resources

From the Search Results View

1. Identify preferred facility from list
2. Click the facility number

Public User Guide – Step 6

iowa.gov Services Agencies Social

IOWA DEPARTMENT OF NATURAL RESOURCES Home About Contact Search Help

ANIMAL FEEDING OPERATION - EMMP

Facility Summary

[Redacted] Dougherty, Iowa 50433 SE 1/4 [Redacted] Field Office 2 Franklin County, West Fork Township

Facility Summary Back to search result

Current Contacts	
Name	Role
[Redacted]	owner
[Redacted]	contact

Operations	
Type	Total Current AU Capacity
Confinement	1996.8

From the Facility Summary View

Scroll down to see additional information

Public User Guide – Step 7

The screenshot shows the Iowa DNR website interface. At the top, there are navigation links for Home, About, Contact, Search, and Help. Below this is a table with columns for Storage Structure, Below Building Pits - Deep, and Confinement. The main content area is titled "Nutrient Management and Construction Reviews (Field Office)" and contains a table with the following columns: Form Type, Status, Payment Status, Operation Type, First User/Date, Last User/Date, and a "View" link. An orange arrow points to the "View" link in the first row of this table.

Form Type	Status	Payment Status	Operation Type	First User/Date	Last User/Date	View
PindeX MMP-Short Form	Approved	ach-12/04/2017	Confinement	12/04/2017	AFO Farmer 12/04/2017	View
PindeX MMP-original	Approved	12/27/2016	Confinement	pmaskarina 12/06/2016	pmaskarina 12/27/2016	
PindeX MMP-short form	Approved	12/10/2015	Confinement	pmaskarina 12/02/2015	pmaskarina 12/10/2015	
PindeX MMP-short form	Approved	12/17/2014	Confinement	pmaskarina 12/10/2014	pmaskarina 12/18/2014	
PindeX MMP-short form	Approved	12/23/2013	Confinement	pmaskarina 12/10/2013	pmaskarina 12/23/2013	
PindeX MMP-original	Approved	01/25/2013	Confinement	pmaskarina 12/11/2012	pmaskarina 01/25/2013	
PindeX MMP-short form	Approved	01/03/2012	Confinement	pmaskarina 12/12/2011	pmaskarina 01/03/2012	
PindeX MMP-short form	Approved	12/08/2010	Confinement	pmaskarina 12/08/2010	pmaskarina 12/08/2010	

- To view MMP Short Form
1. Scroll down to the Nutrient Management and Construction Reviews table
 2. Click "View," for quick view of short form

Public User Guide – Step 8

The screenshot shows a pop-up window titled "2017 MMP Short Form for Annual Update". It features the DNR logo and a form with the following sections: Facility Name (Dougherty, IA 50433), Owner Name, Contact Name, and a list of update options with checkboxes. The first option, "I have made no changes to my MMP", is checked. Other options include "I have added acres", "Change Crop Rotation or Optimum Yields", "Changed Application Method", "Used manure analysis", "I am electing to be a small animal feeding operation (SAFO) or facility capacity has changed", and "I have made other changes to my MMP Describe:". A text input field is provided for the last option.

Pop up of quick view screen

Public User Guide – Step 9

Change Crop Rotation or Optimum Yields
 Changed Application Method
 Used manure analysis
 I am electing to be a small animal feeding operation (SAFO) or facility capacity has changed
 I have made other changes to my MMP Describe :

 I sell all manure with a Chapter 200A license through the Iowa Department of Agriculture and Land Stewardship.
 In addition to selling manure as indicated above, I also apply manure to fields using a manure management plan.

County Notifications
 The following counties have been notified:
 Franklin

Animal Unit Capacity / Payment Summary

Animal Type	Total AUC	Total Amount
Swine Wean to Finish	1996.80	\$299.52

I, farmer, attest that the information indicated above is accurate and complete.

[Close](#)

To leave quick view screen

1. Scroll down
2. Click "Close"

Public User Guide – Step 10

iowa.gov Services Agencies Special

 Home About Contact Search Help

Nutrient Management and Construction Reviews (Field Office)

Form Type	Status	Payment Status	Operation Type	First User/Date	Last User/Date	0	
Pindex MMP-Short Form	Approved	12/04/2017	ach-12/04/2017	Confinement	12/04/2017	AFO Farmer 12/04/2017	View/Print
Pindex MMP -original	Approved	12/27/2016	Confinement	pmaskarina 12/06/2016	pmaskarina 12/27/2016		
Pindex MMP -short form	Approved	12/10/2015	Confinement	pmaskarina 12/02/2015	pmaskarina 12/10/2015		
Pindex MMP -short form	Approved	12/17/2014	Confinement	pmaskarina 12/10/2014	pmaskarina 12/18/2014		
Pindex MMP -short form	Approved	12/23/2013	Confinement	pmaskarina 12/10/2013	pmaskarina 12/23/2013		
Pindex MMP -original	Approved	01/25/2013	Confinement	pmaskarina 12/11/2012	pmaskarina 01/25/2013		
Pindex MMP -short form	Approved	01/03/2012	Confinement	pmaskarina 12/12/2011	pmaskarina 01/03/2012		
Pindex MMP -short form	Approved	12/08/2010	Confinement	pmaskarina 12/08/2010	pmaskarina 12/08/2010		
Pindex MMP -short form	Approved	02/22/2010	Confinement	pmaskarina 02/22/2010	pmaskarina 02/22/2010		
Pindex MMP -short form	Approved	12/11/2008	Confinement	pmaskar 12/11/2008	pmaskar 12/11/2008		

To print short form

Click "Print"

Public User Guide – Step 11

Nutrient Management and Construction Reviews (Field Office)

Form Type	Status	Payment Status	Operation Type	First User/Date	Last User/Date	0
Pindex MMP-Short Form	Approved	ach-12/04/2017	Confinement	12/04/2017	AFO Farmer 12/04/2017	View/Print
Pindex MMP-original	Approved	12/27/2016	Confinement	pmaskarina 12/06/2016	pmaskarina 12/27/2016	
Pindex MMP-short form	Approved	12/10/2015	Confinement	pmaskarina 12/02/2015	pmaskarina 12/10/2015	
Pindex MMP-short form	Approved	12/17/2014	Confinement	pmaskarina 12/10/2014	pmaskarina 12/18/2014	
Pindex MMP-short form	Approved	12/23/2013	Confinement	pmaskarina 12/10/2013	pmaskarina 12/23/2013	
Pindex MMP-original	Approved	01/25/2013	Confinement	pmaskarina 12/11/2012	pmaskarina 01/25/2013	
Pindex MMP-short form	Approved	01/03/2012	Confinement	pmaskarina 12/12/2011	pmaskarina 01/03/2012	
Pindex MMP-short form	Approved	12/08/2010	Confinement	pmaskarina 12/08/2010	pmaskarina 12/08/2010	
Pindex MMP-short form	Approved	02/22/2010	Confinement	pmaskarina 02/22/2010	pmaskarina 02/22/2010	
Pindex MMP-short form	Approved	12/11/2008	Confinement	pmaskar 12/11/2008	pmaskar 12/11/2008	

ShortForm (4).pdf

File downloaded
Click to "open" in pdf viewer

Public User Guide – Step 12

ShortForm (4).pdf 1 / 1

2017 MMP Short Form for Annual Update

Facility Facility# [REDACTED]
 Name Date Approved: 12/4/2017

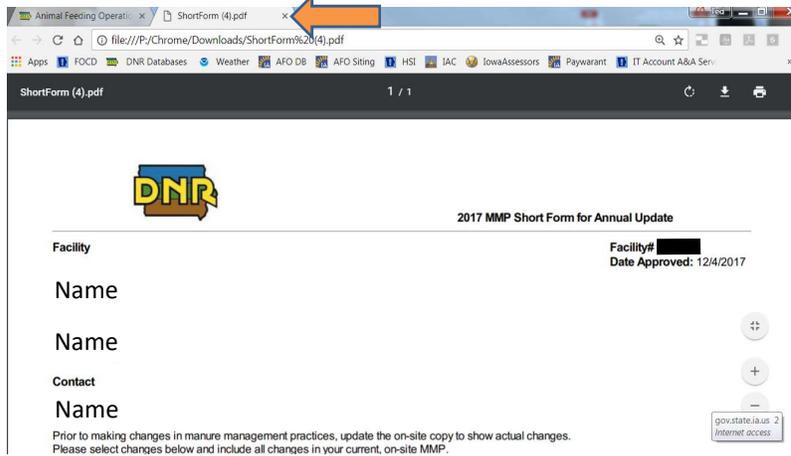
Owner
 Name
 Contact
 Name

Prior to making changes in manure management practices, update the on-site copy to show actual changes. Please select changes below and include all changes in your current, on-site MMP.

gov.state.ia.us 2
Internet access

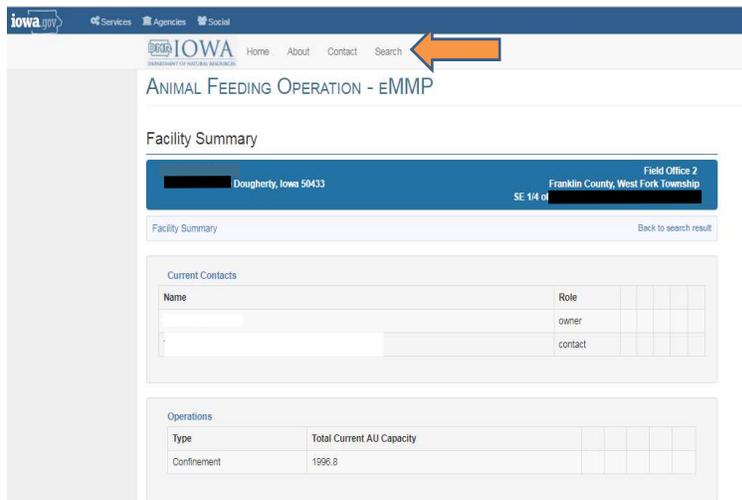
PDF Viewer Pops Up
Click printer icon for printing options

Public User Guide – Step 13



To close PDF window
Click "X" on tab

Public User Guide – Step 14



Return to Facility Summary view
Scroll down to see additional information
OR
Click "Search" on top of page to begin a new search

Public User Guide – Step 15

Return to Search Screen

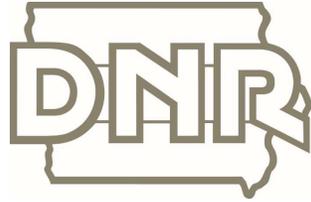
Public User Guide - Current AFO Application

Not finding what you are looking for?

The AFO database is available at <https://programs.iowadnr.gov/animalfeedingoperations/>

Additional search options and reports are available at this location

Data at this site is also current



www.iowadnr.gov/emmp